



## MEIDE OFFICIAL CHECKLIST FOR PROFESSIONAL DEEP CLEAN V3

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[meide.sg/what](https://meide.sg/what) and [meide.sg/dvc](https://meide.sg/dvc)

> Updated 09-09-23

### 1. Bedroom(s) and Living Area(s)

- ☐ Sweep/Vacuum and Mop;
- ☐ Wipe down of bed frames;
- ☐ Wipe down of electrical outlets and switches;
- ☐ Wipe down of EMPTIED interior cabinets, cupboards and furniture (must be emptied before cleaning);
- ☐ Wipe down of exterior surface of cabinets, cupboards and furniture;
- ☐ Clean and polish glass panels and mirrors;
- ☐ Clean and polish of interior window areas, grills, ledges and blinds or room shades;
- ☐ Note that areas of window/lighting/fixtures out of reach or facing exterior cannot be guaranteed and can only be done via extension stick or ladder (where available), and subject to safety assessment by worker on-the-spot.
- ☐ Dust and Wipe Ceiling Fan, Lighting Fixtures and Exterior Surface of Air-Conditioner;
- ☐ Cleaning of baseboard (also called skirting board, skirting, wainscoting, mopboard, trim, floor molding, or base molding);
- ☐ Dusting and removal of dirt on walls, corners and ceilings.

### 2. Bathroom(s) / WC

- ☐ Sweep/Vacuum and Mop;
- ☐ Wipe down of EMPTIED interior toilet cabinets and drawers;
- ☐ Clean and polish of mirror surfaces, glass panels, and windows/ledge/blinds/grills;
- ☐ Note that areas of window/lighting/fixtures out of reach or facing exterior cannot be guaranteed and can only be done via extension stick or ladder (where available), and subject to safety assessment by worker on-the-spot.
- ☐ Toilet bowl scrubbing and washing;
- ☐ Shower area scrub and cleaning;
- ☐ Bathtub scrub and clean;
- ☐ Toilet walls and floor scrub and wash;
- ☐ Clean and polish of toilet taps and sinks;
- ☐ Clean and polish of door knobs, bathroom doors and fixtures

### 3. Kitchen and Dining Area(s)

- ☐ Sweep/Vacuum and Mop;
- ☐ Clean and degrease kitchen stove, hob and hood;
- ☐ Clean and degrease kitchen backsplash and walls;
- ☐ Clean and degrease EMPTIED interior kitchen cabinets;
- ☐ Clean and degrease EMPTIED interior kitchen appliances;
- ☐ E.g. Fridge (must be emptied), washer, dryer, dishwasher, microwave, oven.



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- ☐ Wipe down of exterior kitchen surfaces including cabinets, drawers, countertop, appliances, island area;
- ☐ Cleaning of kitchen sink and taps.

## 4. Outdoor Area(s) E.G. Balcony, Patio

- ☐ Sweep/Vacuum and Mop;
- ☐ Wipe down of glass areas, ledges and windows;
- ☐ Note that areas of window/lighting/fixtures out of reach or facing exterior cannot be guaranteed and can only be done via extension stick or ladder (where available), and subject to safety assessment by worker on-the-spot.
- ☐ Wipe down of fixtures and furnitures;
- ☐ Wipe down of exterior part of washing machine and dryer only.

## 5. Other Area(s)

- ☐ Doors, door frames and door knobs and locks;
- ☐ Gate(s);
- ☐ Bomb shelter or storeroom(s) – MUST be fully emptied before clean.

## Omitted Tasks

Note that these tasks can be done, but are NOT included by default and **need to be REQUESTED specifically before booking** if you require us to do.

- ✗ Packing and unpacking;
- ✗ Laundry related tasks;
- ✗ Clean/wash of utensils, pots, pans and kitchenware

- ✗ Clean/wash of rugs, mats and shower curtains;
- ✗ Unclogging of drains;
- ✗ Clean/wash of over-head complicated fixtures such as chandelier(s) or clocks;
- ✗ Clean/wash of wall/standing fans;
- ✗ Clean/wash of fragile or delicate items/fixtures;
- ✗ Wall and ceiling stain(s) removal;
- ✗ Adhesive material (sticker) removal;
- ✗ Paint stains, cement scrapings removal;
- ✗ Rust, Mold or grout specialized treatment;
- ✗ Anti pest treatment;
- ✗ Item disposal (eg. TV, chair) & moving bulky stuff.
- ✗ Loose item(s) tidying, removal or packing.
- ✗ Fixing / cleaning any broken thing(s)

## More Info

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Ensure you have the latest version of this checklist by  
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